

Thank you for referring your guests to the beautiful Haciendas to your guests! The Haciendas are truly a magical setting for their Wedding! I am certain that they will find that our event team; including Francesca, the Hacienda's exclusive Wedding and Special Event's Chef, our Food and Beverage Director, Pino and I, will work diligently, to provide an event with a lifetime of wonderful memories for your esteemed guests!

We can give you and your guests a breakdown of what to expect in terms of expenses for their rehearsal dinner and/or wedding reception:

- Catering
- Event Coordinator Fee
- Vendors/Providers for the "Event(s)"

Francesca, the Wedding and Event's Chef, will be forwarding information regarding catering and menu specifics, when appropriate, for review. Pino, the Food and Beverage Director will also be sending pricing and menus, the appropriate, in terms of bar specifics and additional menus and services for consideration.

The Event Planning Fee is based on a whole host of services provided, including, but not limited to the following:

- As soon as the Haciendas are booked the "Event," may commence, the entire Hacienda team works together with one objective in mind - to create and deliver a unique and customized event. The Wedding and Event Chef, Food and Beverage Director and Event Coordinator, work closely together throughout the planning stage with assistance from the Reservations area, Operations, Maintenance and other staffing as the day draws nearer.
 - We assist with the selection of the providers; such as any service that you may need such as: a photographer, musicians, DJ, floral designers, additional decor, stylists as well as other vendors.
 - We will always respect the tastes and style of the bride and groom. After all, it is their special event!
 - We review and implement provider or vendor contracts, coordinate meetings, and facilitate payments on the bride and groom's behalf as well as keep an orderly accounting system. We provide a statement of services and copies of all contracts and invoices for which payments have been made.
 - We are available at-your-service, with unlimited phone calling, emailing and consulting.
 - Closer to the arrival and Event(s) date, we provide a schedule and timeline of the Event(s), with vendor information and other pertinent information related to the event(s).
 - We offer, at no additional cost, consulting for other Events.

The Coordinator Fee for Event pricing is shown in the table below. We would however, like to extend an incentive discount of 25% off the pricing. Please note that the discount is off the coordinating fee only. Prices are subject to change until the contract is signed.

The cost of 31-50 guests is: \$750.00 USD. (As example, with applied discount.)

16-30 guests	\$750.00
31-50 guests	\$1,000.00
51-100 guests	\$1,500.00
101-150 guests	\$2,000.00
151-200 guests	\$2,500.00

In terms of the specialty providers, as info, your guests could consider the pricing below as estimates, based on 50 guests. Please note that prices are subject to change until fully reserved. Also, keep in mind that the Haciendas have in their inventory, some items that can be used for the event (s), such as Tiffany chairs, tables, some linens, and other items, to help defray some costs.

VENDORS

	PER PERSON	#	TOTAL	
FOOD + DRINK (7 HOURS OPEN BAR)	\$120.00	50	\$6,000.00	
PHOTOGRAPHY (6 HOURS)			\$2,000.00	
CINEMATOGRAPHY (6 HOURS)			\$1,800.00	
HAIR & MAKEUP - BRIDE			\$350.00	
HAIR & MAKEUP - BRIDESMAIDS			\$200.00	
AUDIO SETUP + DJ - REHEARSAL AND DANCE			\$1,000.00	
FLORALS & DECORATION	\$25.00		(Varies by flower type, Event.)	
FURNITURE	\$25.00		(Additional furniture needs, decor, as appropriate.)	
SWEETS TABLE			\$300.00	

Some of the numerous benefits to booking the venue at the Hacienda's is our extensive knowledge and experience with weddings and events, the trusted providers that we closely work with, and the level of attention that our guests receive. I am originally from the northeast with 12 years, living and working, full-time in the Riviera Maya! I would enjoy the opportunity to work with you and your guests and to show you why our Haciendas are where dreams really come true!